



ISO 14001:2004 ♦ NC Star Public Sector ♦ OHSAS 18001:2007

WATER & SEWER AUTHORITY  
OF CABARRUS COUNTY

Office: 232 Davidson Hwy.  
Concord, NC 28027

Mail to: 232 Davidson Hwy.  
Concord, NC 28027

704.786.1783 ♦ 704.795.1564 Fax  
www.wsacc.org

## Vendor Information Sheet

All companies are encouraged to pursue opportunities with the Water and Sewer Authority of Cabarrus County (WSACC). To add your company to WSACC'S vendor list, complete and return this vendor information sheet.

*(Please type or print)*

**Company Name:** \_\_\_\_\_  
*(As you would like it to appear on formal communications)*

**Minority Business Enterprise:**       Yes     No

**If yes, what type?**       MBE (*Minority*)     WBE (*Woman Owned*)     DBE (*Disabled*)

**Is Your Company Incorporated?**       Yes     No

**Tax ID Type:**     Fed     SSN      **Tax ID Number:** \_\_\_\_\_

### Purchase Order Address:

*(Complete the following information for receiving purchase orders)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

### Remittance Address:

*(Complete the following information for receiving invoice payments. This name should match the tax ID name.)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_  
Terms: \_\_\_\_\_ Discounts: \_\_\_\_\_

**Bid Address:**

*(Complete the following information for receiving request for bids and proposals)*

Address: \_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Fax #: \_\_\_\_\_  
Email: \_\_\_\_\_

**List type of products and/or services your company offers:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If we have any questions about the responses on this form, whom should we contact?**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

In order to comply with Internal Revenue Service (IRS) standards and to avoid withholdings on future payments, please make sure you return the W-9 form with this application.

**Please mail forms to:** Water and Sewer Authority of Cabarrus County  
232 Davidson Hwy.  
Concord, NC 28027

**Attn: Shelley Farris**

**Phone Number:** 704-786-1783 x227

**Web Site Address:** <http://www.wsacc.org>

**E-mail Address:** [sfarris@wsacc.org](mailto:sfarris@wsacc.org)