

**WATER AND SEWER AUTHORITY OF CABARRUS COUNTY**  
**JANUARY 19, 2023**  
**5:00 P.M.**

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Thursday, January 19, 2023 at the Administrative Offices. The meeting was also set up for virtual attendance administered by Zoom and streamed on YouTube.

Public access to the meeting could be obtained by calling into the conference bridge at 1-(267) 930-4000 and using the participant access code.

The following Board Members were present:

Mr. Jeff Corley	Mr. Robert Ritchie
Mr. Rob Donham (virtual attendance)	Mr. Jim Sells
Mr. Darrell Hinnant	Mr. Lynn Shue
Ms. Jennifer Parsley-Hubbard	

Mr. Legg and Mr. Marshall were unable to attend due to a prior commitment.

Also present were Mr. Michael Wilson, Executive Director; Ms. Tammy Garifo, Executive Secretary/Secretary to the Board; Ms. Robin Moore, Deputy Executive Director/Administration; Mr. Chad VonCannon, Engineering Director; Mr. Mark Fowler, Facilities Director; Ms. Wendi Heglar, Finance Director; Mr. Thomas Hahn, Assistant Engineering Director; Mr. Thomas Jakubisin, IT Manager; and Mr. William Isenhour, Johnston, Allison & Hord, P.A. (“JAH”).

At 5:00 P.M., Vice-Chairman Corley called the meeting to order.

**UNFINISHED BUSINESS**

Request for Approval of the Minutes of December 15, 2022

**Mr. Ritchie made a motion to approve the minutes of December 15, 2022. Mr. Shue seconded the motion and the Board approved by unanimous vote.**

**NEW BUSINESS**

Provide WSACC Staff with Instructions on How to Proceed with WSACC’s Allocation of Wastewater Capacity from the RRRWWTP Expansion

Mr. Wilson said the term of the current Interlocal Wastewater Capacity Allocation Agreement (Agreement) between WSACC and the member jurisdictions ends the earlier of January 1, 2025, or when the RRRWWTP expansion to 30 million gallons per day (MGD) treatment capacity comes online. Mr. Wilson said although the RRRWWTP expansion to 30 MGD will not be completed for another year, it was important to proceed with developing the new Agreement to allow time for the member jurisdictions councils/boards to approve the Agreement and begin planning for future allocations.

Mr. Wilson asked for direction on developing the new Agreement. He said the Capacity Allocation Committee (“Committee”) could meet and assist with developing the new Agreement, or the Board could develop the new Agreement in an upcoming Board meeting or have a work session. The Board agreed that although the Committee’s previous recommendations were very valuable to WSACC and to the member jurisdictions, the Board could develop the new Agreement at a later board meeting.

There was some discussion about the wastewater capacity distributions and how the member jurisdictions allocate the capacity for economic development projects. Mr. VonCannon said the first wastewater capacity distribution to the member jurisdictions was approximately 1.1 million gallons per day (MGD).

Mr. Wilson said developing the new Agreement in advance will assist WSACC with future correspondence to NCDEQ regarding allocation needs.

The Board agreed to discuss the Agreement in more detail at the February board meeting. The Board also agreed that all board members should be physically present during the discussion.

## **REPORTS**

### **RRRWWTP Expansion Update**

Mr. VonCannon provided an update on the RRRWWTP expansion. The update included a PowerPoint presentation with pictures of the construction progress for the expansion. Listed below are the updates and expectations for the next month.

- Crowder Construction team continues with multiple crews on site working on both the electrical replacement project and the Phase 3 plant expansion.
- Crowder Construction has completed many of the wall pours for Aeration Basin 6.
- Crowder Construction has completed excavation for the NEF Junction Box and has poured the slab and vertical walls of the junction box.
- Crowder Construction has continued excavation for the equalization basin.
- The new Maintenance Canopy pad is ready to be poured.
- Crowder Construction has received shipments of some early electrical equipment and large-diameter piping.
- The team has continued to work to mitigate potential issues with sourcing equipment for Phase 3 and the electrical upgrades effort.

The work planned for the next month:

- Continue remaining duct bank installation.
- Complete the NEF Junction Box and begin backfill.
- Continue excavation for EQ Basin/NEF Facility following blasting.
- Continue excavation and shoring for Junction Box 101.
- Continue wall section placements at Aeration Basin 6.
- Continue work at Chlorine Contact Basin/Effluent Flume 103.
- Continue work at new Maintenance Canopy.

Mr. VonCannon said challenges for meeting the project deadline could come from sourcing the equipment. He said WSACC staff and Crowder Construction continue to work hard to mitigate those risk and concerns of sourcing the equipment needed for the expansion project.

### **PUBLIC COMMENTS**

There were no public comments.

At 5:48 P.M., **Mr. Hinnant made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes and G.S.143-318.11 (a)(3) - to consult with WSACC's attorney in order to preserve the attorney-client privilege for consideration of and to give instructions to WSACC's attorney concerning the handling or settlement of a claim, judicial action or administrative procedure. Ms. Hubbard seconded the motion and the Board approved by unanimous vote.**

At 6:19 P.M., **Ms. Hubbard made a motion to come out of closed session. Mr. Ritchie seconded the motion and the Board approved by unanimous vote.**

**Mr. Ritchie made a motion to adjourn the meeting. Mr. Hinnant seconded the motion and the Board agreed by unanimous vote.**

The meeting was adjourned until the next meeting scheduled for February 16, 2023.