

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY
SEPTEMBER 21, 2023
5:00 P.M.

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Thursday, September 21, 2023 at the Rocky River Regional Wastewater Treatment Plant (RRRWWTP). The meeting was also set up for virtual attendance administered by Zoom and streamed on YouTube.

Public access to the meeting could be obtained by calling into the conference bridge at 1-(267) 930-4000 and using the participant access code.

The following Board Members were present:

Mr. Jeff Corley	Mr. Mike Legg
Mr. Rob Donham	Mr. Jonathan Marshall
Mr. Darrell Hinnant	Mr. Robert Ritchie
Ms. Jennifer Parsley-Hubbard	Mr. Lynn Shue

Mr. Sells was unable to attend due to a prior commitment.

Also present were Mr. Michael Wilson, Executive Director; Ms. Tammy Garifo, Executive Secretary/Secretary to the Board; Ms. Robin Moore, Deputy Executive Director/Administration; Mr. Chad VonCannon, Engineering Director; Ms. Wendi Heglar, Finance Director; Mr. Thomas Hahn, Assistant Engineering Director; Mr. Thomas Jakubisin, IT Manager; Mr. Mark Lomax, Construction Project Manager; Ms. Shannon Kincaid, Executive Secretary/Secretary to the Board; Mr. Bob Burchette, Johnston, Allison & Hord, P.A. (“JAH”); Mr. Mike Osborne, PE and Mr. Kevin Laptos, PE, Black & Veatch.

At 5:00 P.M., Chairman Legg called the meeting to order.

Mr. Wilson introduced Shannon Kincaid as the new Executive Secretary/Secretary to the Board. Ms. Kincaid has an extensive administrative background working with Byrd Insurance, Concord Rotary Club, and Allen Tate Realtors. WSACC is glad to have her on board.

SPECIAL RECOGNITION

26th Consecutive Certificate of Achievement for Excellence in Financial Reporting

Ms. Heglar presented WSACC’s 26th consecutive Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for WSACC’s annual comprehensive financial report (ACFR).

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Ms. Heglar thanked the finance team for their outstanding performance for WSACC.

UNFINISHED BUSINESS

Request for Approval of the Minutes of August 17, 2023

Mr. Hinnant made a motion to approve the minutes of August 17, 2023. Ms. Hubbard seconded the motion and the Board approved by unanimous vote.

NEW BUSINESS

Request for Approval of the First Amendment to the Interlocal Wastewater Capacity Allocation Agreement

Mr. Wilson presented the First Amendment to the Interlocal Wastewater Capacity Allocation Agreement for approval. This agreement is pending approval and signatures from local jurisdictions.

Mr. Marshall made a motion to approve the First Amendment to the Interlocal Wastewater Capacity Allocation Agreement. Mr. Shue seconded the motion and the Board approved by unanimous vote.

REPORTS

WSACC Master Plan Update

Mr. VonCannon introduced Mike Osborne and Kevin Laptos from Black & Veatch to present an update on WSACC's Master Plan.

Highlights from the presentation were:

- Update on current system and projected flows for the years 2030, 2040 and 2050
- Update on wastewater expansion needs through 2050
- Update on water supply needs over the planning horizon through 2050, including timing of water supply needs based on projections and options to increase water supply needs going forward
- Update on Rocky River water quality modeling to determine future environmental impacts
- Update on dashboard of plans to communicate infrastructure needs and what next steps should be taken to finalize the Master Plan

For a copy of the presentation, contact the Executive Secretary to the Board.

PUBLIC COMMENTS

Chairman Legg thanked WSACC staff for providing a tour of the RRRWWTP prior to the Board meeting.

CLOSED SESSION

At 6:10 P.M., **Mr. Hinnant made a motion to go in to closed session - G.S.143-318.11 (a)(3) - to consult with WSACC's attorney in order to preserve the attorney-client privilege for consideration of and to give instructions to WSACC's attorney concerning the handling**

or settlement of a claim, judicial action or administrative procedure; and G.S.143-318.11(a)(5) – to establish, or to instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Mr. Marshall seconded the motion and the Board approved by unanimous vote.

At 6:30 P.M., Mr. Donham made a motion to come out of closed session. Mr. Ritchie seconded the motion and the Board approved by unanimous vote.

Mr. Marshall then made a motion to adjourn. Ms. Hubbard seconded the motion and the Board approved by unanimous vote.

The Board meeting adjourned until the next Board meeting scheduled for October 19, 2023.