

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY
January 15, 2025
4:30 P.M.

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Wednesday, January 15, 2025, at the Administrative Offices. The meeting was also set up for virtual attendance administered by Zoom and streamed on YouTube.

Public access to the meeting could be obtained by calling into the conference bridge at 1-(267) 930-4000 and using the participant access code.

The following Board Members were present:

Mr. Jeff Corley	Mr. Mike Legg
Mr. Rob Donham	Ms. Jennifer Parsley-Hubbard
Mr. Darrell Hinnant	
Mr. Randy Holloway (via video conference)	

Mr. Chris Measmer, Mr. Josh Mendoza, and Mr. Doug Paris, incoming Board members replacing Mr. Lynn Shue, Mr. Bob Ritchie, and Mr. Jonathan Marshall were also present.

Also present were Mr. Chad VonCannon, Executive Director; Ms. Shannon Kincaid, Executive Secretary/Secretary to the Board; Mr. Thomas Hahn, Engineering Director; Ms. Wendi Heglar, Finance Director; Ms. Robin Moore, Deputy Executive Director/Administration; Mr. Thomas Jakubisin, IT Manager; Mr. Kevin Loescher, Assistant Engineering Director; Mr. Chris Carpenter, Wastewater Operations Director, Mr. Jerret Smith, Maintenance Manager; Ms. Mayara Arnold, Utility Systems Engineer; and Mr. William Isenhour, Johnston, Allison & Hord, P.A. (“JAH”).

At 4:30 P.M., Chairman Legg called the meeting to order.

OATHS OF OFFICE

Oaths of Office – Rob Donham, Chris Measmer, Doug Paris, and Josh Mendoza

Prior to the Oaths of Office, Chairman Legg asked current Board members, incoming Board members, and key staff to introduce themselves.

Following the introductions, Ms. Kincaid gave the Oath of Office to Mr. Rob Donham, Town of Harrisburg re-appointee; Mr. Chris Measmer, Cabarrus County appointee; Mr. Doug Paris, Cabarrus County appointee; and Mr. Josh Mendoza, Cabarrus County At-Large appointee for their appointment to WSACC’s Board of Directors.

ADOPTION OF THE AGENDA

Request for Adoption of the Agenda of the January 15, 2025 Board Meeting

Mr. Corley made a motion to adopt the Agenda of the January 15, 2025 Board meeting. Mr. Hinnant seconded the motion, and the Board approved by unanimous vote.

UNFINISHED BUSINESS

Request for Approval of the Minutes of December 18, 2024

Ms. Parsley-Hubbard made a motion to approve the minutes of December 18, 2024. Mr. Measmer seconded the motion, and the Board approved by unanimous vote.

GENERAL DISCUSSION

Updates from the Executive Director

Mr. VonCannon began by welcoming Mr. Measmer, Mr. Mendoza, and Mr. Paris to WSACC's Board of Directors and welcomed Mr. Donham back for another term on the Board. He stated that WSACC has an efficient yet productive Board with meetings that do not last longer than necessary. Mr. VonCannon encouraged each Board member to contact him with any questions they may have or items they would like to discuss.

Mr. VonCannon advised the Board that 2025 would be a critical year for WSACC as an organization as WSACC continues to complete the Master Plan, works to preserve capacity already built into the WSACC system with the Inflow and Infiltration Study, and looks toward the future with the Wastewater Facilities Plan and Preliminary Engineering Report which will produce conceptual design of select wastewater alternatives to meet future capacity needs.

Mr. VonCannon provided the Board with the 2024 wastewater flow totals at Rocky River Regional Wastewater Treatment Plant ("RRRWWTP") and Muddy Creek Wastewater Treatment Plant ("MCWWTP"). He stated that RRRWWTP saw an increase from 22.11 million gallons per day ("MGD") to 22.24 MGD, which is seventy-four percent (74%) of capacity, while MCWWTP saw an increase from 187,000 gallons per day ("GPD") to 197,000 GPD, which is approximately sixty-six percent (66%) of capacity.

Mr. VonCannon informed the Board that WSACC partnered with Samaritan's Purse to assist with clean-up efforts for those affected by Hurricane Helene. He recognized and thanked Ms. Heglar for leading the effort. Ms. Heglar then provided a Power Point presentation with pictures highlighting the volunteer efforts of fifteen WSACC employees who made the same-day trip to Asheville, NC, on December 9, 2024.

In conclusion, Mr. VonCannon presented the Board with the updated fly-through simulation of the RRRWWTP upon completion of the Phase 4 expansion where music and markers identifying key elements of the expansion were included.

REPORTS

Quarterly Financial Reports

Ms. Heglar provided WSACC's Investment Report and WSACC's Revenue and Expense Report as of December 31, 2024 in the Agenda Packet for the Board's review. She informed the Board that WSACC's revenues and expenditures are on track at approximately fifty percent (50%) of budgeted amounts. Ms. Heglar asked the Board to contact her with questions concerning WSACC's financial statements.

WSACC's Capital Improvement Program Update

Mr. Hahn introduced Mr. Loescher, WSACC's new Assistant Engineering Director. He stated that Mr. Loescher relocated from Maryland, where he has experience with large utilities.

Following the introduction, Mr. Hahn provided an update on WSACC's Capital Improvement Program ("CIP"). Mr. Hahn provided a Power Point presentation showing updates of the work to-date.

Highlights of the presentation included:

- Updates on Phase 3 and Phase 4 expansions of the RRRWWTP.
- Collection system construction updates on the Lower Coddle Creek Parallel Interceptor and the Back Creek Parallel Interceptor.
- Updates on WSACC Studies including: the Master Plan, the Wastewater Treatment Facilities Plan and Preliminary Engineering Report, and the Inflow and Infiltration Study.

For a copy of the presentation, contact the Executive Secretary to the Board.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

At 5:14 P.M., Mr. Hinnant made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

At 5:15 P.M. Mr. Measmer made a motion to come out of closed session. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

Next, at 5:15 P.M., Ms. Parsley-Hubbard made a motion to adjourn. Mr. Hinnant seconded the motion, and the Board approved by unanimous vote.

The meeting adjourned until the next meeting scheduled for February 19, 2025.