

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY

OCTOBER 15, 2025

5:00 P.M.

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Wednesday, October 15, 2025, at the Administrative Offices. The meeting was also set up for virtual attendance, administered by Zoom and streamed on YouTube.

The following Board Members were present:

Mr. Jeff Corley

Mr. Darrell Hinnant

Ms. Jennifer Parsley-Hubbard

Mr. Mike Legg

Mr. Jonathan Marshall

Mr. Josh Mendoza

Mr. Bob Ritchie

Mr. Donham and Mr. Holloway were unable to attend due to prior commitments.

Also present were Mr. Chad VonCannon, Executive Director; Ms. Shannon Kincaid, Executive Secretary/Secretary to the Board; Ms. Robin Moore, Deputy Executive Director/Administration; Ms. Wendi Heglar, Finance Director; Mr. Thomas Hahn, Engineering Director; Mr. Kevin Loescher, Assistant Engineering Director; Mr. Chris Carpenter, Wastewater Operations Director; Mr. Thomas Jakubisin, IT Manager; Mr. Chad Van Hyning, Stantec; and Mr. William Isenhour, Johnston, Allison & Hord, P.A. (“JAH”).

ADOPTION OF THE AGENDA

Request for Adoption of the Agenda for the October 15, 2025 Board Meeting

Mr. Corley made a motion to adopt the Agenda for the October 15, 2025 Board Meeting. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

UNFINISHED BUSINESS

Request for Approval of the Minutes of September 17, 2025

Mr. Marshall made a motion to approve the minutes of September 17, 2025. Mr. Hinnant seconded the motion, and the Board approved by unanimous vote.

NEW BUSINESS

Request for Approval of the Capital Project Ordinance for the RRRWWTP Expansion Design and Construction to 34 MGD Project Ordinance

Ms. Heglar requested approval of the Capital Project Ordinance for the Rocky River Regional Wastewater Treatment Plant (“RRRWWTP”) Expansion and Design Construction to 34 Million Gallons per Day (“MGD”) Project Ordinance. The amendment reflects the decrease in Charlotte Water funding, incorporates State funding for the project, and adjusts the Capital Outlay to reflect the transfer of the 30 MGD budget to this fund.

Mr. Ritchie made a motion to approve the Capital Project Ordinance for the RRRWWTP Expansion Design and Construction to 34 MGD Project Ordinance. Mr. Mendoza seconded the motion, and the Board approved by unanimous vote.

The ordinance was approved as follows:

AN ORDINANCE TO AMEND A CAPITAL PROJECT FUND ORDINANCE

WHEREAS, the Board of Directors of the Water and Sewer Authority of Cabarrus County, North Carolina (WSACC) did on the 16th day of June 2022, adopt the **RRRWWTP Expansion Design and Construction to 34 MGD Project Ordinance**; and

WHEREAS, the Board of Directors of WSACC has determined that it is appropriate to amend the Capital Project Ordinance for the reasons stated below; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Water and Sewer Authority of Cabarrus County, that in accordance with the authority contained in G.S. 159-13.2, the ordinance is amended as shown and that the total amounts are herewith appropriated for the purposes shown.

Water and Sewer Authority Capital Project Fund

Account	Account Title	Amount	From	To
603 8022 4920	State Grant Funds	\$30,147,283	\$ -	\$30,147,283
603 8022 4810	Contribution from Charlotte	-\$23,909,191	\$56,182,664	\$32,273,473
604 8022 6560	Capital Outlay	\$ 6,238,092	\$168,977,882	\$175,215,974

REASON:

Adjust the budget to reflect the decrease in Charlotte Water funding and include State funding for the project. Capital Outlay was adjusted to reflect the transfer of the 30MGD budget to this fund.


Adopted this 15th day of October 2025.



WATER AND SEWER AUTHORITY OF
CABARRUS COUNTY, NORTH CAROLINA


Mike Legg, Chairman

ATTEST:


Shannon Kincaid, Secretary
(Seal)

Request for Approval of the Board Member Remote Participation Policy

Mr. VonCannon informed the Board that the proposed Board Member Remote Participation Policy (the “Policy”) was included in the agenda packet and that JAH was present to answer any questions the Board may have related to the Policy.

Mr. VonCannon said that since COVID, WSACC has followed the standard that Board members may join the WSACC Board meetings remotely, participate in discussions, but not vote remotely. Mr. VonCannon stated that the proposed Board Member Remote Participation Policy establishes that standard practice as an official WSACC policy, with the caveat of a declared state or federal emergency.

The Board had a brief discussion concerning the Policy and the need for an attendance policy. The Board requested that Mr. VonCanon and JAH research the attendance policies of water and sewer authorities across the state, providing a brief outline and discussion topics of the findings at an upcoming meeting.

Mr. Hinnant made a motion to approve the Board Member Remote Participation Policy. Mr. Marshall seconded the motion, and the Board approved by unanimous vote.

REPORTS

Quarterly Financial Reports

Ms. Heglar provided in the agenda packet WSACC’s Investment Report and WSACC’s Revenue and Expense Report as of September 30, 2025. Ms. Heglar asked the Board to contact her with questions concerning WSACC’s financial statements.

Capital Improvement Plan Project List Drivers

Mr. Hahn began by reviewing the discussion and Board action of approving the Capital Improvement Plan for Fiscal Year 2025-2026 and Five Planning Years (“CIP”) at the September 17, 2025 meeting. He expressed that, as discussed, WSACC staff will use the CIP as a general guideline for the timing of Requests for Qualifications (“RFQ”) seeking design services for each project. Information regarding these requests will be brought to the Board for individual project consideration in the future. Additionally, the CIP will be updated annually to reflect the adjustments associated with changing conditions over time.

Mr. Hahn stated that capacity, condition, and regulatory compliance are the three primary drivers of the projects identified in the CIP, noting that a column had been added to the CIP project list in the agenda packet, identifying the driver(s) for each project. Projects with a combination of drivers have the primary driver identified first.

Mr. VonCannon informed the Board that WSACC staff intend to align the CIP and budget process next year. He urged the Board to provide feedback on information that might be helpful to be included in the CIP in the future.

WORK SESSION

Discussion as Necessary on the Wastewater Treatment Expansion Alternatives from the WSACC Facilities Plan

The Board held a work session during the regular Board meeting on October 15, 2025, to discuss Wastewater Treatment Expansion Alternatives (“Alternatives”) from the WSACC Facilities Plan.

The Board discussed the potential of a re-rate at RRRWWTP to 36 million gallons per day (“MGD”). Mr. VonCannon stated that the challenge with the re-rate is that NCDEQ will impose nutrient limits on any new discharge into the Rocky River Basin, which would significantly inflate the costs initially associated with a re-rate to 36 MGD.

Additionally, the Board discussed other Alternatives, including building a greenfield plant at a separate location from the RRRWWTP, and whether NCDEQ would impose nutrient limits at RRRWWTP if this took place. Mr. VonCannon said he felt confident that WSACC, as an entity, would be held to a total load poundage of nutrients discharged into the Rocky River, based on NCDEQ’s requirements of Charlotte Water and other areas in the past. Mr. Hahn said that Brown and Caldwell are currently pursuing the Alternative of expanding to 36, 45, and 54 MGD at RRRWWTP; however, if the Board would like to consider the greenfield plant option further, Brown and Caldwell could explore it in more detail.

Following the discussion, the Board affirmed that Brown and Caldwell should continue their work on the currently selected Alternative and would revisit other options, if necessary, upon completion.

GENERAL DISCUSSION

Updates from the Executive Director

Mr. VonCannon stated that WSACC’s Family Fun Day was held on October 2, 2025. He said approximately 120 people were in attendance, which included WSACC employees and their families, with everyone seemingly having a great time.

Mr. VonCannon asked Ms. Moore to provide an update on WSACC’s most recent community service project. Ms. Moore informed the Board that WSACC joined Crowder Construction and Brown and Caldwell on two consecutive Fridays to carry out community service projects in partnership with WeBuild Concord. She went on to say that volunteers painted storage buildings, stained decks, restored lawns, and overall, the project was a great success.

Next, Mr. VonCannon informed the Board that WSACC staff plans to present the conceptual design and the updated cost estimate for the Muddy Creek Wastewater Treatment Plant (“MCWWTP”) expansion, which was received from Brown and Caldwell, at the November meeting. He stated that WSACC will provide updates on the Request for Qualifications process and the tentative schedule moving forward.

Lastly, Mr. VonCannon provided the Board with an update on the concrete issues found at Aeration Basin 4 at the RRRWWTP, which he had informed them about at the September meeting. He said that WSACC has not received a final cost estimate to repair the damage; however, work is still ongoing, and he doesn’t anticipate a significant impact on the schedule yet.

PUBLIC COMMENTS

During the Public Comments segment of the meeting, Mr. Mendoza informed the Board that he had met with Mr. VonCannon, Mr. Hahn, and Mr. Carpenter at the RRRWWTP the morning of Wednesday, October 8, 2025, where he learned about the history of WSACC, followed by a tour of RRRWWTP, MCWWTP, and various pump stations. Mr. Mendoza said that he wanted to publicly thank Mr. VonCannon, Mr. Hahn, and Mr. Carpenter for their time and to commend them and the WSACC staff for their professionalism and knowledge.

CLOSED SESSION

At 5:53 P.M., Mr. Hinnant made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. Mr. Ritchie seconded the motion, and the Board approved by unanimous vote.

At 5:54 P.M., Mr. Hinnant made a motion to come out of the closed session. Mr. Corley seconded the motion, and the Board approved by unanimous vote.

Also, at 5:54 P.M., Ms. Parsley-Hubbard made a motion to adjourn. Mr. Mendoza seconded the motion, and the Board approved by unanimous vote.

The meeting adjourned until the next scheduled meeting on November 19, 2025.