

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY
JANUARY 15, 2026
5:00 P.M.

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Thursday, January 15, 2026, at the Administrative Offices. The meeting was also set up for virtual attendance, administered by Zoom and streamed on YouTube.

The following Board Members were present:

Mr. Jeff Corley	Mr. Mike Legg
Ms. Jeanne Dixon	Mr. Jonathan Marshall
Mr. Randy Holloway	Mr. Josh Mendoza
Ms. Jennifer Parsley-Hubbard	Mr. Bob Ritchie

Mr. Donham was unable to attend due to a prior commitment.

Also present were Mr. Chad VonCannon, Executive Director; Ms. Shannon Kincaid, Executive Secretary/Secretary to the Board; Ms. Wendi Heglar, Finance Director; Mr. Thomas Hahn, Engineering Director; Ms. Mayara Arnold, Utility Systems Engineer; Mr. Chris Carpenter, Wastewater Operations Director; Mr. Jerret Smith, Maintenance Manager; Mr. Thomas Jakubisin, IT Manager; Mr. John Kapelar, DMJPS; and Mr. William Isenhour, Johnston, Allison & Hord, P.A.

ADOPTION OF THE AGENDA

Request for Adoption of the Agenda for the January 15, 2026 Board Meeting

Mr. Corley made a motion to adopt the Agenda for the January 15, 2026 Board meeting. Mr. Ritchie seconded the motion, and the Board approved by unanimous vote.

OATH OF OFFICE

Ms. Kincaid gave the Oath of Office to Ms. Jeanne Dixon. Ms. Dixon was appointed by the City of Kannapolis to complete Mr. Hinnant’s unexpired term.

UNFINISHED BUSINESS

Request for Approval of the Minutes of November 19, 2025

Mr. Marshall made a motion to approve the minutes of November 19, 2025. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

NEW BUSINESS

Presentation of Fiscal Year 2024-2025 Independent Auditor’s Report and Annual Comprehensive Financial Report by DMJPS, CPAs

Ms. Heglar presented the Fiscal Year 2024-2025 (“FY25”) Annual Comprehensive Report (“ACFR”) and the Independent Auditor’s Report to the Board of Directors.

Ms. Heglar informed the Board that WSACC received an Unmodified Opinion on the FY25 financial statements, which is the highest level of assurance that the financial position of WSACC was fairly presented as of June 30, 2025. An Unmodified Opinion was also issued for the Independent Auditor's Report, which is required for the state and federal awards issued to WSACC.

Ms. Heglar stated there were no Financial Statement Findings on WSACC's FY25 financial statements, and those statements have been submitted for the award of the Certificate of Achievement for Excellence in Financial Reporting.

Ms. Heglar provided a PowerPoint presentation, which included the following highlights:

- Highlights of WSACC's FY25 Financial Statements Audit
- WSACC's FY25 Net Position
- WSACC's FY25 Total Operating Revenues and Expenses
- System Development Fees update

Following Ms. Heglar's presentation to the Board, Mr. Kapelar confirmed that DMJPS, CPAs, issued an Unmodified Opinion on both the ACFR and the Independent Auditor's Report. Mr. Kapelar thanked the Board and WSACC staff for their hard work and the long-standing relationship between his firm and WSACC.

Request for Approval of the Amendment to the Audit Contract as Required by the Local Government Commission

Ms. Heglar requested approval of the Amendment to the Audit Contract ("Amendment") as required by the Local Government Commission ("LGC") to modify the submittal deadline of the FY25 Independent Auditor's Report and ACFR to the LGC from October 31, 2025, to February 12, 2026.

Mr. Marshall made a motion to approve the Amendment to the Audit Contract as required by the Local Government Commission. Mr. Mendoza seconded the motion, and the Board approved by unanimous vote.

REPORTS

Quarterly Financial Reports

Ms. Heglar provided in the agenda packet WSACC's Investment Report and WSACC's Revenue and Expense Report as of December 31, 2025. Ms. Heglar asked the Board to contact her with questions concerning WSACC's financial statements.

Muddy Creek Wastewater Treatment Plant Expansion Alternatives from the WSACC Facilities Plan

Mr. Hahn provided a PowerPoint presentation to the Board on the Muddy Creek Wastewater Treatment Plant ("MCWWTP") Design-Build Updates.

Highlights of the presentation included:

- Facts on the existing MCWWTP, which serves the southern portion of Cabarrus County, and has gone from 75,000 gallons per day (“GPD”) to 300,000 GPD over the course of several expansions from the early 1990’s to 2019.
- Scope of the MCWWTP Expansion from 300,000 GPD to 660,000 GPD.
- Informed the Board that a Progressive Design-Build approach will be used to expand the MCWWTP, which is the same delivery method used to take the Rocky River Regional Wastewater Treatment Plant (“RRRWWTP”) to 30 MGD, and the current expansion of 34 MGD.
- Provided information regarding the process and timeline of the design-build team selection.

For a copy of the presentation, contact the Executive Secretary to the Board.

WSACC Capital Improvement Program Update

Mr. Hahn provided the Board with an update, including a PowerPoint presentation, on WSACC’s ongoing Capital Improvement Program (“CIP”).

Highlights of the presentation included:

- Wastewater treatment plant construction updates related to the Phase 4 expansion at RRRWWTP.
- Updates on collection system construction for the Lower Coddle Creek Parallel Interceptor and the Back Creek Parallel Interceptor projects.
- Study updates, including the Master Plan and NPDES Permitting, as well as the Wastewater Treatment Facilities Plan and Preliminary Engineering Report.
- Updates on Requests for Qualifications (“RFQ”) and Advertisements for Bid for the Muddy Creek Wastewater Treatment Plant Expansion, the Rocky River Interceptor Rehabilitation, and the Mt. Pleasant Force Main Upsizing.

For a copy of the presentation, contact the Executive Secretary to the Board.

WORK SESSION

Discussion as Necessary on the Wastewater Treatment Expansion Alternatives from the WSACC Facilities Plan

The Board held a work session during the regular Board meeting on January 15, 2026, to discuss Wastewater Treatment Expansion Alternatives (“Alternatives”) from the WSACC Facilities Plan, during which the Board had several brief discussions.

Mr. VonCannon informed the Board that WSACC recognizes the changes taking place within the boards of the member-jurisdictions and the makeup of the WSACC Board. He assured the Board that WSACC is working diligently to obtain permits related to the Alternatives and feels confident that WSACC will be able to allocate the capacity to 34 MGD during 2026 or early 2027, once the Board determines to release that capacity for allocation.

Mr. VonCannon stated that WSACC ended 2025 with wastewater flows at RRRWWTP of approximately 21.6 million gallons per day (“MGD”) of a 30 MGD plant. He considers WSACC to be in a good spot from a capacity standpoint. Because of this, the Board’s member jurisdictions will not have to rush to determine a preliminary estimate of the volume of wastewater treatment

capacity needed or desired, using an approximate planning horizon through 2040. Mr. VonCannon did, however, request that each member-jurisdiction report to WSACC in April or May of 2026 a preliminary estimate of their future capacity needs, so WSACC will understand the magnitude of capacity that may be required.

GENERAL DISCUSSION

Updates from the Executive Director

Mr. VonCannon recapped his previous update of lower wastewater flows at RRRWWTP, of approximately 600,000 gallons per day, which he attributes to a drier second half of 2025.

Next, Mr. VonCannon stated that WSACC has been working with its consultant on a review of System Development Fees. He went on to say that WSACC has decided to place a hold on that review until the budgeting process has been completed due to the anticipated changes in the CIP, and anticipates this will be more of a discussion topic for the Board in April or May.

Lastly, Mr. VonCannon reminded the Board that WSACC is well underway in preparing the proposed Fiscal Year 2026-2027 Budget (“FY27 Budget”), which he expects to be straightforward. The proposed FY27 Budget will be presented to the Board in March, and then a request for the Board’s consideration and approval will be made in April.

PUBLIC COMMENTS

Mr. Marshall stated that this will be his last Board meeting as a Cabarrus County appointee, as the Cabarrus County Commissioners have an item on their upcoming agenda to make a new appointment to complete his unexpired term on WSACC’s Board. Mr. Marshall said that WSACC has excellent staff and that he will miss serving on the WSACC Board. The Board expressed its appreciation for Mr. Marshall’s years of service and said that he will be missed.

Mr. Ritchie stated that he is also listed as an agenda item for the Cabarrus County Commissioners to make a new appointment to complete his unexpired term on WSACC’s Board at their upcoming meeting. He stated that WSACC is one of the most professional organizations he has had the pleasure of working with, and he will miss serving on the WSACC Board. The Board expressed its appreciation for Mr. Ritchie’s years of service and said that he will be missed.

CLOSED SESSION

At 5:53 P.M., Mr. Corley made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, and closed session - G.S.143-318.11(a)(6) – to consider the qualifications, competence, performance, character, fitness, conditions or appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Mr. Holloway seconded the motion, and the Board approved by unanimous vote.

At 6:12 P.M., Ms. Parsley-Hubbard made a motion to come out of the closed session. Mr. Ritchie seconded the motion, and the Board approved by unanimous vote.

Also, at 6:12 P.M., **Mr. Ritchie made a motion to adjourn. Mr. Marshall seconded the motion, and the Board approved by unanimous vote.**

The meeting adjourned until the next scheduled meeting on Thursday, February 19, 2026.