

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY

April 16, 2026

5:00 P.M.

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Thursday, April 16, 2026, at the Administrative Offices. The meeting was also set up for virtual attendance, administered by Zoom and streamed on YouTube.

The following Board Members were present:

Mr. Jeff Corley
Ms. Jeanne Dixon
Mr. Rob Donham
Mr. Randy Holloway
Mr. Mike Legg

Mr. Josh Mendoza
Ms. Jennifer Parsley-Hubbard
Mr. Ian Patrick
Mr. Richard Wise

Also present were Mr. Chad VonCannon, Executive Director; Ms. Shannon Kincaid, Executive Secretary/Secretary to the Board; Ms. Robin Moore, Deputy Executive Director / Administration; Ms. Wendi Heglar, Finance Director; Mr. Thomas Hahn, Engineering Director (via video conference); Ms. Mary Herington, Assistant Engineering Director; Mr. Chris Carpenter, Wastewater Operations Director; Mr. Thomas Jakubisin, IT Manager; Ms. Mayara Arnold, Utility Systems Engineer; Ms. Kate Dotten-Holder, Harper General Contractors; Mr. Mike Parker, Hazen; Mr. Alex Anderson, City of Kannapolis; and Mr. William Isenhour, Johnston, Allison & Hord, P.A.

ADOPTION OF THE AGENDA

Request for Adoption of the Revised Agenda for the April 16, 2026 Board Meeting

Mr. Wise made a motion to adopt the Revised Agenda for the April 16, 2026 Board meeting. Mr. Mendoza seconded the motion, and the Board approved by unanimous vote.

UNFINISHED BUSINESS

Request for Approval of the Minutes of March 19, 2026

Mr. Mendoza made a motion to approve the minutes of March 19, 2026. Ms. Dixon seconded the motion, and the Board approved by unanimous vote.

PUBLIC HEARING

Public Hearing for the Proposed Fiscal Year 2026-2027 Budget

Chairman Legg opened the public hearing for the Proposed Fiscal Year 2026-2027 (“FY27”) Budget.

Having no public comments, Chairman Legg closed the public hearing.

WORK SESSION

Discussion as Necessary on the Proposed Fiscal Year 2026-2027 Budget

During the Board's Work Session on April 16, 2026, the Board had a lengthy discussion centered on the Proposed FY27 Budget and whether to table consideration of the adoption of the FY27 Budget Ordinance until the next regular meeting on May 21, 2026.

Consideration of the Adoption of the Fiscal Year 2026-2027 Budget Ordinance

Mr. Wise made a motion to table the Board's consideration to adopt the Fiscal Year 2026-2027 Budget Ordinance until the regular meeting scheduled for May 21, 2026. Mr. Mendoza seconded the motion, and the Board approved by unanimous vote.

NEW BUSINESS

Request for Approval of the Muddy Creek Wastewater Treatment Plant Expansion to 0.66 MGD – Phase 1 Preconstruction Services

Mr. VonCannon reminded the Board that WSACC announced to the Board that the Hazen and Harper team had been selected as the preferred design-build team for the Muddy Creek Wastewater Treatment Plant ("MCWWTP") Expansion ("Expansion") to 0.66 million gallons per day ("MGD") during the regular meeting on March 19, 2026.

Mr. VonCannon stated that since the Expansion is a design-build delivery method, the process for this Expansion would be very similar to that for the Phase 3 and Phase 4 Expansions at the Rocky River Regional Wastewater Treatment Plant ("RRRWWTP"). The preconstruction services proposal takes the project from preliminary conceptual design of fifteen percent (15%) through the sixty percent (60%) design milestone, resulting in a Guaranteed Maximum Price(s) ("GMP") being brought to the Board for its consideration.

The Board had several brief discussions during the presentation.

Mr. Wise made a motion to approve the Muddy Creek Wastewater Treatment Plant Expansion to 0.66 MGD – Phase 1 Preconstruction Services. Mr. Mendoza seconded the motion, and the Board approved by unanimous vote.

Request for Approval of the Rocky River Interceptor Rehabilitation Project Construction Phase Services

Ms. Herington stated that the current contract with HDR brought the Rocky River Rehabilitation Project ("Project") from the design phase through the bidding phase. She stated that WSACC is requesting Board approval of an amendment to the current contract with HDR to add \$95,470 for construction-phase services, bringing the total not-to-exceed contract price with HDR to \$1,039,131.

Mr. Holloway made a motion to approve the Rocky River Interceptor Rehabilitation Project Construction Phase Services. Ms. Dixon seconded the motion, and the Board approved by unanimous vote.

Request for Approval of the Rocky River Interceptor Rehabilitation Project Bid Tabulation, Recommendation, and Adoption of the Resolution of Tentative Award

Ms. Herington informed the Board that WSACC had advertised for bids on the Rocky River Interceptor Rehabilitation Project (“Project”) and received no bids, resulting in WSACC re-advertising the Project and receiving a singular bid that was far in excess of the funding available for the Project, which will be partially paid for with ARPA funding. Ms. Herington said that, per NCGS 143-129(b), WSACC staff, in collaboration with HDR, negotiated with the sole bidder, Insituform, to bring the Project scope within budget by addressing the most critical section of the Project’s interceptor, between Weddington Road and Highway 29. She went on to say the Project is expected to be completed by the year-end of 2026 to spend down the associated ARPA funding. Ms. Herington then requested Board approval of the Bid Tabulation and Recommendation provided by HDR and adoption of the Resolution of Tentative Award.

Following the motion and the second motion, the Board had a brief discussion regarding Ms. Herington’s presentation and request. The Board then approved by unanimous vote.

Mr. Donham made a motion to approve the Rocky River Interceptor Rehabilitation Project Bid Tabulation, Recommendation, and Adoption of the Resolution of Tentative Award. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

The resolution was approved as follows:

RESOLUTION OF TENTATIVE AWARD

WHEREAS, the Water and Sewer Authority of Cabarrus County, North Carolina has received bids, pursuant to duly advertised notice therefore, for the construction of the Rocky River Interceptor Rehabilitation Project (Project No. SRP-W-ARP-0053.3), and

WHEREAS, the HDR Engineering, Inc. of Carolinas Consulting Engineers have reviewed the bids; and

WHEREAS, Insituform Technologies, LLC (Insituform) was the lowest bidder for the Rocky River Interceptor Rehabilitation Project (Project No. SRP-W-ARP-0053.3), in the total bid amount of \$5,576,301, and

WHEREAS, the Consulting Engineers recommend **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THEREFORE, BE IT RESOLVED that **TENTATIVE AWARD** is made to the lowest bidder(s) in the Total Bid Amount of \$5,576,301.

Name of Contractor	Amount
1. Insituform	\$5,576,301

BE IT FURTHER RESOLVED that such **TENTATIVE AWARD** be contingent upon approval of the North Carolina Department of Environmental Quality.

Upon motion of Robert Bonham, seconded by Jennifer Puzsky-Hubbard the above **RESOLUTION** was unanimously adopted.

Adopted this 16th day of April, 2026.



Wendell B. Heglar
(Signature and Title of Authorized Representative)

Attest: [Signature]
(Signature, Secretary)

Request for Approval of the Budget Amendments for the Back Creek Interceptor Extension Capital Project Fund and the Rocky River Rehabilitation Capital Project Fund

Ms. Heglar requested approval of the budget amendments for the Back Creek Interceptor Extension Capital Project Fund and the Rocky River Rehabilitation Capital Project Fund. The budget amendment for the Rocky River Rehabilitation Capital Project Fund will increase ARPA funding and appropriate retained earnings to cover additional engineering fees for the project. The budget amendment for the Back Creek Interceptor Extension Capital Project Fund will transfer unused ARPA funding to the Rocky River Rehabilitation Capital Project Fund, which will be left open to draw down all available ARPA funds to WSACC.

Mr. Corley made a motion to approve the Budget Amendments for the Back Creek Interceptor Extension Capital Project Fund and the Rocky River Rehabilitation Capital Project Fund. Ms. Dixon seconded the motion, and the Board approved by unanimous vote.

The ordinances were approved as follows:

AN ORDINANCE TO AMEND A CAPITAL PROJECT FUND ORDINANCE

WHEREAS, the Board of Directors of the Water and Sewer Authority of Cabarrus County, North Carolina (WSACC) did on the 19th day of January 2019, adopt the **Back Creek Interceptor Extension Project**; and

WHEREAS, the Board of Directors of WSACC has determined that it is appropriate to amend the Capital Project Ordinance for the reasons stated below; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Water and Sewer Authority of Cabarrus County, that in accordance with the authority contained in G.S. 159-13.2, the ordinance is amended as shown and that the total amounts are herewith appropriated for the purposes shown.

Water and Sewer Authority Capital Project Fund

Account	Account Title	Amount	From	To
6038192 4925	State ARPA Fund	(\$1,945,587)	\$7,125,000	\$5,179,413
6038192 4810	Contribution from Charlotte Water	(\$2,037,420)	\$3,167,000	\$1,129,580
6048192 5198	Engineering	(\$93,231)	\$1,400,200	\$1,306,969
6048192 6565	Other Cost	(\$139,055)	\$408,675	\$269,620
6048192 6570	Lines & Stations	(\$4,970,456)	\$10,217,125	\$5,246,669
6048192 6585	Right of Ways	(\$28,839)	\$374,000	\$345,161
6038192 4965	System Development Fees	(\$1,248,574)	\$2,108,000	\$859,426

REASON:

To adjust the funds as the project is nearing completion. System Development Fees will be returned to the SDF funds, and ARPA funds will be moved to the Rocky River Rehab Project.

Adopted this 16th day of April 2026.



WATER AND SEWER AUTHORITY OF
CABARRUS COUNTY, NORTH CAROLINA

Mike Legg, Chairman

ATTEST:

Shannon Kincaid, Secretary
(Seal)

AN ORDINANCE TO AMEND A CAPITAL PROJECT FUND ORDINANCE

WHEREAS, the Board of Directors of the Water and Sewer Authority of Cabarrus County, North Carolina (WSACC) did on the 16th day of April 2025, adopt the **Rocky River Rehabilitation Capital Project Fund**; and

WHEREAS, the Board of Directors of WSACC has determined that it is appropriate to amend the Capital Project Ordinance for the reasons stated below; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Water and Sewer Authority of Cabarrus County, that in accordance with the authority contained in G.S. 159-13.2, the ordinance is amended as shown and that the total amounts are herewith appropriated for the purposes shown.

Water and Sewer Authority Capital Project Fund

Account	Account Title	Amount	From	To
6038025 4925	State ARPA Fund	(\$2,431,769)	\$4,283,240	\$6,715,009
6048025 7997	Transfer to Capital Project Fund	(\$1,296,760)	\$1,296,760	\$0
6048025 6570	Lines & Stations	(\$1,135,009)	\$4,441,292	\$5,576,301
6048025 5198	Engineering	\$95,470	\$943,661	\$1,039,131
6048025 4990	Retained Earnings Appropriated	\$95,470	\$0	\$95,470

REASON:

Adjust the budget to account for the increased engineering and construction costs.

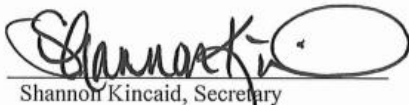
Adopted this 16th day of April 2026.



WATER AND SEWER AUTHORITY OF
CABARRUS COUNTY, NORTH CAROLINA


Mike Legg, Chairman

ATTEST:


Shannon Kincaid, Secretary
(Seal)

REPORTS

Quarterly Financial Reports

Ms. Heglar provided to the Board in WSACC’s Agenda Packet both WSACC’s Revenue and Expense Report and WSACC’s Investment Report as of March 31, 2026. Ms. Heglar noted that the interest at the bottom of the investment report indicates that WSACC's investment earnings are trending lower than the prior fiscal year, and, as WSACC’s Finance Director, she would not advise WSACC to rely on investment earnings to prop up its operating budget. Additionally, Ms.

Heglar noted that the report reflects \$41 million in Charlotte Water funds, which are short-term funds to pay for the Phase 4 Expansion at RRRWWTP.

Following Ms. Heglar's report, the Board had a brief discussion concerning the information provided.

WORK SESSION

Discussion as Necessary on the Wastewater Treatment Expansion Alternatives from the WSACC Facilities Plan

The Board held a work session during the regular Board meeting on April 16, 2026, to discuss Wastewater Treatment Expansion Alternatives ("Alternatives") from the WSACC Facilities Plan.

Mr. VonCannon stated that WSACC staff at the May Board meeting plan to give a presentation to the Board, similar to one presented to the Board on March 6, 2025, in which WSACC staff provided an in-depth update on available capacity, developer-controlled capacity, and along with trends of recent building permits versus new flow acceptance requests are affecting developer-controlled capacity.

Next, Mr. VonCannon asked for the Board's input as to the timeframe needed for each member jurisdiction to provide a rough estimate and timeline of its future capacity needs, relative to the capacity that may be required for future expansions at RRRWWTP, so WSACC can begin to understand the order of magnitude of the need for a future expansion at RRRWWTP. Following significant discussion by the Board, it was the Board's consensus for each jurisdiction to provide WSACC with a preliminary estimate of its future capacity needs by June 2026.

GENERAL DISCUSSION

Updates from the Executive Director

Mr. VonCannon provided the Board with an update on nutrient-limit requirements for future expansions at the RRRWWTP. He stated that he had traveled to Raleigh and met with Senator Measmer and staff from the Environmental Management Commission. From those discussions, WSACC was encouraged to write a formal response to the State opposing the imposed nutrient-limit requirements for expansions beyond 34 MGD at RRRWWTP, because the State does not have its required nutrient management plan in place. To do this, WSACC would work with Brown and Caldwell and engage Aqualaw to draft a letter on WSACC's behalf challenging the State's position of imposing nutrient limits.

Next, Mr. VonCannon informed the Board of a conversation he recently had with Representative Allman about the possibility of advancing local legislation for Cabarrus County to lower the county's per-bedroom limit to 60 or 65 gallons per day ("GPD"). He stated that it's very early in the process and that there's nothing concrete at this time to indicate that this will happen.

Lastly, Mr. VonCannon informed the Board that Cabarrus County has experienced very dry weather conditions, resulting in only one of the past eight months during which wastewater flow at RRRWWTP exceeded twenty (20) MGD. To date, wastewater flows at the RRRWWTP are 19.56 MGD, which would be WSACC's lowest wastewater flow since 2017.

During Mr. VonCannon's updates, the Board had several brief discussions.

PUBLIC COMMENTS

Ms. Dotten-Holder clarified with the Board that the MCWWTP Expansion to 0.66 MGD is expected to take approximately twenty-four (24) months to complete, not eighteen (18) months as she stated during the presentation.

SPECIAL RECOGNITION

Mr. VonCannon recognized Chairman Legg for his service on WSACC's Board of Directors, noting that this meeting will be Chairman Legg's last meeting before his retirement from the City of Kannapolis on April 30, 2026.

Chairman Legg began serving on the Board in 2001, and his tenure spanned twenty-five (25) years. Several Board members shared reflections of their time on the Board or in other capacities with Chairman Legg, many expressing their thanks for his service and community leadership in helping shape better relationships within Cabarrus County jurisdictions.

CLOSED SESSION

At 6:34 P.M., Mr. Wise made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, and closed session - G.S.143-318.11(a)(6) – to consider the qualifications, competence, performance, character, fitness, conditions or appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

At 6:48 P.M., Ms. Dixon made a motion to come out of the closed session. Mr. Wise seconded the motion, and the Board approved by unanimous vote.

At 6:49 P.M., Mr. Mendoza made a motion to adjourn. Mr. Wise seconded the motion, and the Board approved by unanimous vote.

The meeting adjourned until the next scheduled meeting on Thursday, May 21, 2026.