



PROCEDURES FOR REPORTING ACCIDENTAL SPILLS AND ILLEGAL DISCHARGES TO THE SANITARY SEWER SYSTEM

IF YOU NOTICE OR RECEIVE NOTIFICATION OF AN **ACCIDENTAL SPILL OR DISCHARGE** INTO THE SANITARY SEWER SYSTEM, PLEASE TAKE THE FOLLOWING ACTIONS:

Immediately:

- (1) Cease and desist at once and contain the spill to the best of your ability.
- (2) Please contact your local Fire Department if material is unknown, flammable or could potentially ignite.
- (3) Contact WSACC staff with information on:
 - (a) Whether the discharge entered the sanitary sewer;
 - (b) Name and characteristics (pH, hydrocarbon, etc.) of material;
 - (c) Volume (in gallons) discharged;
 - (d) Time of spill;
 - (e) How long the spill lasted;
 - (f) Company responsible for spill
 - (g) Address of company;
 - (h) Managers name and phone number;
 - (i) Names of other agencies contacted concerning the spill.

WSACC staff can be contacted at 788-4164 Monday through Friday between 7:30am to 4:00pm. If calling after 4:00pm to report such a discharge, please contact the emergency number listed on the answering service to report the incident to WSACC personnel.

WSACC Staff: Beverly Metcalf – EHS Compliance Manager, ext.143
 James Sims – Wastewater Operations Manager, ext. 114
 Chris Carpenter – Wastewater Operations Director, ext.142