WATER AND SEWER AUTHORITY OF CABARRUS COUNTY
SEPTEMBER 17, 2026
5:00 P.M.

The Board of Directors (the "Board") of the Water and Sewer Authority of Cabarrus County ("WSACC") met in regular session on Thursday, September 17, 2026, at the Administrative Offices. The meeting was also set up for virtual attendance, administered by Zoom and streamed on YouTube.

The following Board Members were present:

Mr. Alex Anderson
Ms. Jeanne Dixon
Mr. Rob Donham
Mr. Randy Holloway
Mr. Ian Patrick

Mr. Corley, Mr. Mendoza, Ms. Parsley-Hubbard, and Mr. Wise were unable to attend due to prior commitments.

Also present were Mr. Chad VonCannon, Executive Director; Ms. Shannon Kincaid, Human Resource Manager/Executive Secretary to the Board; Ms. Wendi Heglar, Finance Director; Mr. Thomas Hahn, Engineering Director; Ms. Mary Herington, Assistant Engineering Director; Mr. Chris Carpenter, Wastewater Operations Director; Mr. Tyler Atkinson, Maintenance Manager; Mr. Thomas Jakubisin, IT Manager; Ms. Leslie Jones, Brown & Caldwell; Mr. Alex Hall, Brown & Caldwell; and Mr. William Isenhour, Johnston, Allison & Hord, P.A ("JAH").

ADOPTION OF THE AGENDA

Request for Adoption of the Agenda for the September 17, 2026 Board Meeting

Ms. Dixon made a motion to adopt the Agenda for the September 17, 2026 Board meeting. Mr. Holloway seconded the motion, and the Board approved by unanimous vote.

SPECIAL RECOGNITION

Recognition of the 29th Consecutive Certificate of Achievement for Excellence in Financial Reporting

Ms. Heglar presented the Board with the Certificate of Achievement for Excellence in Financial Reporting Award (the "Award") from the Government of Finance Officers Association, noting that this is WSACC's twenty-ninth consecutive year receiving the Award.

Ms. Heglar thanked the finance team for their hard work and contribution in making winning the Award possible.

UNFINISHED BUSINESS

Request for Approval of the Minutes of August 20, 2026

Mr. Holloway made a motion to approve the minutes of August 20, 2026, as presented. Mr. Anderson seconded the motion, and the Board approved by unanimous vote.

NEW BUSINESS

Request for Approval of the Afton Run Parallel Interceptor Project Design Services

Ms. Herington informed the Board that Black and Veatch identified the Afton Run Parallel Interceptor Project in WSACC's 2022 Master Plan, and it was adopted in the Fiscal Year 2026-2027 ("FY 26-27") Capital Improvement Plan. This project will be approximately two miles of parallel sewer line beginning just east of Highway 73 at Kannapolis Parkway and will include several road crossings, including Kannapolis Parkway, Davidson Highway, crossing under I-85 near the Kannapolis Parkway exit, then to Poplar Tent Road, through Dorton Park.

WSACC posted a Request for Qualifications for the Afton Run Parallel Interceptor Project on May 21, 2026, and received eight Statements of Qualifications ("SOQs") by the June 24, 2026 deadline. After thoroughly evaluating the SOQs, WSACC selected Brown and Caldwell as the engineering consultant for this project, which will be delivered using the design-bid-build method.

Ms. Herington requested approval of the Afton Run Parallel Interceptor Design Services in the not-to-exceed amount of $1,626,696.

Mr. Anderson made a motion to approve the Afton Run Parallel Interceptor Design Services. Ms. Dixon seconded the motion, and the Board approved by unanimous vote.

Request for Approval of the Capital Project Ordinance for the Afton Run Parallel Interceptor Project, and the Amendment to the Fiscal Year 2026-2027 Annual Budget Ordinance for the Transfer of System Development Fee Revenues from the System Development Fee Fund to the Capital Project Fund

Ms. Heglar requested approval of the Capital Project Ordinance for the Afton Run Parallel Interceptor Project, and the Amendment to the Fiscal Year 2026-2027 "FY 26-27" Annual Budget Ordinance for the Transfer of System Development Fee Revenues from the System Development Fee Fund to the Capital Project Fund in the amount of $20,331,000.

Mr. Anderson made a motion to approve the Capital Project Ordinance for the Afton Run Parallel Interceptor Project, and the Amendment to the Fiscal Year 2026-2027 Annual Budget Ordinance for the Transfer of System Development Fee Revenues from the System Development Fee Fund to the Capital Project Fund. Ms. Dixon seconded the motion, and the Board approved by unanimous vote.

The ordinances were approved as follows:

AN ORDINANCE TO ADD A CAPITAL PROJECT FUND FOR THE AFTON RUN PARALLEL INTERCEPTOR PROJECT

This Ordinance is adopted by the Board of Directors of the Water & Sewer Authority of Cabarrus County (WSACC) in accordance with Section 13.2 of Chapter 159 of the General Statutes of North Carolina for a capital project consisting of the **Afton Run Parallel Interceptor Project.**

WHEREAS, the engineering, design, and construction of the **Afton Run Parallel Interceptor Project** is required to continue to meet the sewer needs of the service areas; and

WHEREAS, the Board of Directors of WSACC wishes to be responsive to the needs of the service area; and

WHEREAS, the period for the completion of the **Afton Run Parallel Interceptor Project** could extend over more than one (1) fiscal year; and

WHEREAS, the Board of Directors of WSACC wishes to comply with the Local Government Budget and Fiscal Control Act.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of WSACC that the following capital project ordinance is hereby adopted:

1. The project authorized is for the engineering, design, purchase of equipment, and construction of the **Afton Run Parallel Interceptor Project.**

2. The following revenues are anticipated to be available to WSACC:
   Increase Transfer of System Development Fees $ 20,331,000

3. The following amounts are appropriated expenses for the project:
   Increase Capital Outlay $ 20,331,000

4. Accounting records are to be maintained by the Finance Director of WSACC in such a manner as to provide all information required to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

5. At the completion of the project, the Finance Director is authorized to transfer all excess funds to any open project and close the project into capital assets.

6. The Finance Director is directed to report on the financial status of this project in accordance with the policy established by the Board of Directors.

7. The Executive Director is authorized to execute contracts for the completion of this project to the extent allowed by law.

Adopted this 17th day of September 2026.

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY, NORTH CAROLINA

~~Jeff Corley, Chairman~~ Rob Donham Vice Chairman

ATTEST:

Shannon Kincaid, Secretary
(Seal)

AN ORDINANCE TO AMEND FY 2026-2027 BUDGET ORDINANCE

WHEREAS, the Board of Directors of the Water and Sewer Authority of Cabarrus County, North Carolina, did on the 21st day of May, 2026, adopt the Water and Sewer Authority Budget for the fiscal year beginning July 1, 2026, and ending on June 30, 2027; and

WHEREAS, it is appropriate to amend the accounts in the fund listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Water and Sewer Authority of Cabarrus County, that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as shown and that the total amounts are herewith appropriated for the purposes shown.

System Development Fee Fund

Account No.	Account Title	Amount	From	To
2542500-7990	Contribution to Retained Earnings	$20,331,000	$0	$20,331,000
2542500-7996	Transfer to Fund 60	$20,331,000	$0	$20,331,000

REASON:

To appropriate System Development Fees to the Capital Project Fund for Afton Run Parallel Interceptor.

Adopted this 17th day of September 2026.

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY, NORTH CAROLINA

~~Jeff Corley, Chairman~~ Rob Donham Vice Chairman

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY CORPORATE SEAL NORTH CAROLINA 1992

ATTEST:

Shannon Kincaid, Secretary
(Seal)

REPORTS

Pilot for Migrating Biofilm Carrier Technology for Nutrient Removal

Mr. Hahn stated that, as Brown and Caldwell presented at the August 20, 2026 WSACC Board meeting, an alternate technology, migrating biofilm carrier, may enable more cost-effective nutrient removal within existing aeration basins at RRRWWTP than other nutrient removal technologies. Mr. Hahn stated that since the presentation, Brown and Caldwell had received an updated proposal from World Water Works to pilot their system in two of the four aeration basins at RRRWWTP, which was included in the Agenda Packet. Mr. Hahn provided the Board with a PowerPoint presentation outlining the proposal.

Highlights of the presentation included:

- A Review of miGrate and inDense Technology.
- Current installations and historical performance.
- Pilot study objectives.
- Pilot equipment and installation costs.
- A comparison of estimated operation and maintenance costs.
- The Path for the pilot system and other design considerations for expansion to 36 MGD at RRRWWTP.

Following the presentation, the Board discussed the information presented. It was the Board's consensus to proceed with the Pilot for Migrating Biofilm Technology for Nutrient Removal, which will be funded with unspent contingency money from the Phase 4 expansion at RRRWWTP.

For a copy of the presentation, contact the Executive Secretary to the Board.

WORK SESSION

Discussion as Necessary on the Phase IV Interlocal Agreements and the Wastewater Treatment Expansion Alternatives from the WSACC Facilities Plan

The Board held a work session during the regular Board meeting on September 17, 2026, to discuss the Phase IV Interlocal Agreements and the Wastewater Treatment Expansion Alternatives ("Alternatives") from the WSACC Facilities Plan.

Mr. VonCannon began by informing the Board that JAH had prepared a draft second amendment to the Interlocal Wastewater Capacity Allocation Agreements ("Agreement"), which revises the Agreement to include the provision that member jurisdictions whose projects have flow acceptance, and whose acceptance expires because they exceeded the two-year requirement, will retain that capacity.

JAH stated that JAH will begin working with the attorneys of the member jurisdictions to present the Second Amendment of the Interlocal Wastewater Capacity Allocation Agreements to begin the process of seeking approval by the member jurisdictions' Boards or Councils.

Next, Mr. VonCannon reminded the Board of its goal for each member jurisdiction to provide its preliminary estimate of its future wastewater capacity needs through an approximate 2040 planning horizon, relative to the capacity that may be required for future expansions at RRRWWTP at the October Board meeting. He added that after talking with each member jurisdiction, he believes each member jurisdiction will be prepared to do so.

GENERAL DISCUSSION

Updates from the Executive Director

Mr. VonCannon invited the Board to WSACC's Annual Family Fun Day on Thursday, October 1, 2026, at Village Park in Kannapolis, from 4:00-7:30. He added that Ms. Kincaid would send an invite to the Board the week following the Board meeting.

Mr. VonCannon informed the Board that he wanted to recognize WSACC's employees for the increase in this year's exam passing rates to earn certifications. Mr. VonCannon stated

that so far this year, WSACC employees have an eighty-three percent (83%) exam pass rate as an organization, a dramatic increase over previous years. The increase was attributed to staff stepping up, creating practice tests, holding classroom training sessions, and recognizing the importance of the certifications.

Next, Mr. VonCannon stated that at August's Board meeting, he asked the Board if they would like a snapshot of WSACC's FY26 finances at the September meeting. He said Ms. Heglar said these updates would come with the audit, but he wanted to let the Board know that, at a high level, all major revenue sources for WSACC exceeded budget this year: wastewater flow, system development fees, investment earnings, and sludge importations. He noted that WSACC's overall expenditures are expected to be below budgeted levels.

Lastly, Mr. VonCannon informed the Board that lake levels at Lake Don T. Howell remain steady, although they have gone down about half a foot, which is not unusual for this time of year. He said that the overall lake level is down about two feet from full pond, which leaves the reservoir in good shape for this time of year.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

At 5:50 P.M., **Mr. Anderson made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes,** and **closed session - G.S.143-318.11(a)(6) – to consider the qualifications, competence, performance, character, fitness, conditions or appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Ms. Dixon seconded the motion, and the Board approved by unanimous vote.**

At 6:23 P.M.**, Ms. Dixon made a motion to come out of the closed session. Mr. Anderson seconded the motion, and the Board approved by unanimous vote.**

At 6:24 P.M., **Ms. Dixon made a motion to adjourn. Mr. Anderson seconded the motion, and the Board approved by unanimous vote.**

The meeting adjourned until the next scheduled meeting on Thursday, October 15, 2026.